



YMCA of the Rockies – **Camp Chief Ouray**  
Internship/Position Overview

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POSITION TITLE: **Culinary Intern/Assistant Kitchen Manager**

STATUS: Seasonal

REVISION DATE: January 2016

REPORTS TO: Kitchen Manager

TIMELINE: Approx. May 17 to September 5<sup>th</sup>, 2016

APPLICATION DEADLINE: Rolling. Minimum 6 weeks prior to start for job; strongly recommend a minimum 6 months prior if seeking college credit in conjunction with the position.

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### **Position Summary**

This is a great position for someone looking at a professional career in food service, hospitality, or school/child nutrition.

The Assistant Kitchen Manager Intern assists with all duties of the Kitchen Manager. Duties include food preparation, food ordering, cleaning kitchen facility. Responsible for running the Camp Chief Ouray PM shift from mid-May through early September. Help in training staff. Make sure that all Health Department rules are followed. Supervise and organize all stocking. Put together three meals a day for the Camp Chief Ouray staff and campers.

*Please note, while this job is based on the regular Assistant Kitchen Manager position, we may be able adapt it to fit your college or university's internship requirements. We strongly recommend applying at least six months prior to start date if you are seeking college credit in conjunction with this position.*

### **Requirements**

1. Minimum of three months working in food service industry.
2. At least 18 years old.
3. Proven record of sound supervisory and organizational skills to plan and service up to 350 people.
4. Able to stand for eight hours on concrete floors.
5. Able to lift 40 lbs. to three feet off the floor.
6. Able to plan and prepare three meals a day at Camp Chief Ouray for 350 people.
7. Be able to read, speak and/or write English.
8. Be able to pass a Criminal Background Check.
9. Have current certification in CPR/First Aid.
10. Must possess a valid, USA state issued driver's license, an acceptable driving record and comply with YMCA driving rule to be approved to operate YMCA vehicles.

### **Essential Functions**

1. Motivate and help lead a staff of 7 seasonal food service employees. Assist with setting and evaluating performance standards.
2. Coordinate and direct cooking/dishwashing procedures.
3. Develop and maintain required standards in regards to OSHA, Department of Health, USDA, YMCA and ACA.



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4. Assist with planning and preparing three meals a day at Camp Chief Ouray for 350 people.
5. Plan meals and deliveries to insure the best utilization of the facility and staff to meet the customer needs.
6. Maintain a positive relationship with the Camp Chief Our Director, vendors, guests, campers and all other departments.

**ESSENTIAL FUNCTIONS/RESPONSIBILITIES FOR ALL CAMP STAFF:**

1. Be able to work inside and outside in all weather conditions.
2. Be able to hike on rugged terrain.
3. Be a dedicated team worker.
4. Participate in pre-camp staff training.
5. Set a high personal example of Christian character and be dedicated to building Christian character with all campers and staff. Demonstrate caring, honesty, respect, responsibility and faith in your everyday interactions within the camp community.
6. Be concerned with camper development and growth.
7. Serve as a role model for proper table conduct and manners at all meals.
8. Be responsible for the general appearance and cleanliness of camp. Report any needed repairs to the camp office.
9. Be punctual.
10. Put the campers' needs before your personal needs or issues.
11. Never leave campers unsupervised.
12. Exhibit maturity and set a quality example for campers and other staff.
13. Help uphold and enforce camp policies and standards.

**Other Possible Functions / Requirements**

1. All other duties as assigned.
2. Insure guest satisfaction.
3. Develop good work habits in seasonal and year-round staff.

**Compensation**

This is a seasonal position paying \$215-\$225/week (DOE) paid biweekly. You also receive:

- Room (housing in a dormitory building)
- Board (3 tasty buffet style meals 7 days per week---YES, even on your days off!)
- Complimentary nights at both Estes Park Center and Snow Mountain Ranch (with some date restrictions based on season/occupancy)
- YMCA of the Rockies family membership access while you're employed (please note that our facilities include a pool, gymnasium, climbing wall, fitness classes, trails, roller rink, and an art center but not a weight lifting room)
- Other employee perks including free mountain biking/golf at Winter Park Resort and other local resorts.
- Access to great prodeals via promotive.com CCO membership



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### **Drug/Alcohol Policy**

*In accordance with our healthy spirit/mind/body mission and federal law, we have a **zero tolerance** policy for alcohol or drugs on property; in addition, no drug use is tolerated (including marijuana) during your employment with us whether on- or off-duty. **If you want to use marijuana, don't apply to work for us.***

**Apply online at this link:** <http://www.campchiefouray.org/staff.htm>

*IF you are seeking college credit for this job as an internship, in addition to the application above, please email your resume to us at [intern-smr@ymcarockies.org](mailto:intern-smr@ymcarockies.org) with your university requirements for completing an internship. Please put "**CCO Assistant Kitchen Manager Intern**" in the subject line. We ask that in this case you apply before the end of January for the following summer.*

### **ABOUT CAMP CHIEF OURAY (CCO)**

Camp Chief Ouray (CCO) is a YMCA overnight camp in the heart of the Colorado Rocky Mountains, for boys and girls ages 7-17 from all over the United States. CCO provides a unique opportunity for independent development on 5,100 acres of mountains, streams, meadows, and trails. We serve approximately 2200 campers per summer, with 5 year round staff and 100 seasonal staff. As Colorado's longest running summer camp, we have more than 100 years of tradition and experience to ensure a positive camp experience for campers and staff.

Our programming offers a wide variety of activities and our "Freedom of Choice" programming allows each camper to create their schedule. Our Leadership Training Programs for teens are among the best in the country. Programs range from 3 days to one week long, and we offer everything from traditional resident camp experience to back country adventures, to treks around the world.

We are dedicated to growth in spirit, mind, and body, in an outdoor setting and Christian environment. We are committed to developing five core values: Caring, Honesty, Respect, Responsibility and Faith for daily living, for both campers and staff. Join us!