



## YMCA of the Rockies

### Online New Employee Orientation Instructions

How to Register:

- Please go to <https://collabornation.net/login/ymcarockies>
- Click the green **Register Now** button.
- On this screen, click on the **I want to create an account** button. (You do not need to click on the Enter button)
- Complete the form and click on the **Create new account** button.
- Click to agree to the terms and conditions and then click on the **Complete Order** button.
- Next please select an option from the drop down menu for Additional Registration Information and click the Submit button.
- Click the **Enter** button to gain access to the site.
- **Take COURSE**

If you get stuck or are having technical issues please come to HR to see if we can help or you can contact [www.support.cypherworx.com](http://www.support.cypherworx.com)